

Risk Assessment - Deben District Camp 2025 (03/05/2025)

Activity

Being hit by debris from activity

Who is at risk?

Leaders and YP

Controls

Clearly marked work areas will be erected with ample space for workers to enjoy the activity without risk to anybody outside of the work area watching.

Participants will be instructed not to enter work areas unless invited to do so by an activity leader.

This will be enforced by activity leaders and other adult helpers.

Failure of Equipment

Who is at risk?

All

Controls

Leaders to perform a check before an activity commences to make sure that all equipment is functioning as intended.

Periodic checks should be carried out after each session to ensure that equipment is still in good order.

Any equipment that is found to be faulty should either be repaired if possible or marked as faulty and stored away from the activity area.

Parachute shelter

Who is at risk?

Young people/ adults

Controls

Keep non involved participants away from the site whilst shelter is being erected. Brief participants in dangers of ropes, especially under tension.

Only one leader to hoist the ridgeline guides into the branches to minimize the risk of injury to others.

Brief scouts and leaders on what to do if it collases on them. This in itself is not a risk of injury however getting out from under the parachute could be.

Participant lack of knowledge

Who is at risk?

All

Controls

Safety talk to be given to all participants and accompanying leaders, by activity instructor before each session commences.

This will include instructions for safety/activity zones, equipment being used and expected behaviour including stopping when required.

Leaders to enforce instructions if rules are broken.

Participating without suitable footwear

Who is at risk?

Young people/ Leaders

Controls

In addition to the following checks, participants will not be able to join in if they are not wearing appropriate footwear.

Flip flops and crocs or sandals are not considered suitable footwear. Toes must be covered by footwear.

Check area for hazards to feet.

Check area for brambles, nettles, sharp objects.
Check/ Stamp down undergrowth, remove brambles, sharp objects.
Cover with tarpaulin as appropriate.
Remove dog/animal faeces.

Behaviour

Overexcitement / Not following rules

Who is at risk?

Young People

Controls

Explain the rules clearly at the start of the activity highlighting waiting areas, activity areas, areas that are out of bounds etc.
Monitor the mood level throughout the activity.
Use a clear communication to stop the activity – everyone should stop as soon as they hear two loud whistles or anyone shouting stop.
Have a clear location for those not participating in the activity.
Have at least one leader monitoring the activity area generally.

Environmental

Terrain- uneven ground, branches, nettles, animals, livestock, and so on.

Who is at risk?

Young people and Leaders

Controls

Advise participants on suitable footwear/clothing for the activity and enforce.
Brief young people on safely navigating the terrain, including avoiding brambles, nettles, and so on.
At least one Leader to carry first aid kits and have appropriate training.
Encourage everyone to wear long trousers if there are concerns over foliage or ticks/insect bites etc.
Leaders to monitor any nearby livestock and take appropriate measures to mitigate risk if required.

Weather

Who is at risk?

Young people / Leaders

Controls

Monitor weather forecast in advance, if heavy rain forecast then plan alternative activities.
Check weather before the activity starts.
Advise participants on suitable clothing to wear and carry (including sun protection and waterproofs).
Provide a suitable shelter if possible for planned activities.
Check participants are suitably equipped at the start of the session and have some spare equipment available if possible.
In extreme weather conditions, halt activities and find shelter for participants.

Food poisoning

Cross contamination

Who is at risk?

Leaders, young people

Controls

Any preparation of animals will be carried out in a dedicated area and any surfaces used will be completely cleaned after the activity.

All tools to be washed after the activity.

Rabbit fever

Who is at risk?

Leaders and young people

Controls

Before dressing animals, participants will need to wash their hands thoroughly and checks will be carried out for open wounds on hands.

If found plasters will be administered.

After dressing carcasses, participants will again need to thoroughly wash hands. Leaders to enforce.

Undercooked meat

Who is at risk?

Leaders and young people

Controls

All meats to be cooked through and checked with a temperature probe to ensure 165 f is reached.

Participants to be briefed that if they do feel ill afterwards, to specify the animal that they have eaten when seeking medical help.

Injury

Axes/saws not in use.

Who is at risk?

All

Controls

Fit masks or sheaths to axe heads and saw blades, these should fit securely.

Do not plant the axe head in the ground, an axe can be masked temporarily in the chopping block, make sure the blade is securely wedged in the block and that the

shaft does not pose a trip hazard.

Saws are usually supplied with a clip on mask that fits over the blade.

Do not leave equipment on the ground as a trip hazard.

Burning

Who is at risk?

All

Controls

Briefing about not picking up items from a fire event when it is out.

Briefing about letting cooked items cool down a bit before eating.

Adult supervision around the fire.

First aider on hand.

Clothing/hair

Who is at risk?

All

Controls

Participants will be briefed before hand about clothing requirements for the activity.

Leaders to enforce that participants are wearing appropriate clothing and footwear.

Scarves, lanyards or any loose items that could be snared and cause injury should be removed before participating.

Damaged tools

Who is at risk?

All

Controls

Inspect all tools that will used before use.

Check for damage and ensure that the parts are held together securely and safe to use.

If the tools are bladed ensure that they are sharp.

Never use a blunt knife, axe or saw, which are likely to slip or bounce on impact.

Flames

Who is at risk?

All

Controls

Keep hair and bodies away from naked flames.

Briefing about not running near fires.

Adult supervision when cooking on a fire.

Getting caught up in rope

Who is at risk?

All

Controls

Briefing before hand on potential dangers of rope.

High tension, risk of injury etc.

Leaders to carry knives to cut rope if needed.

Incorrect use of equipment

Who is at risk?

All

Controls

Use of appropriately sized and weighted tools that are suited to the job and the user's level of ability.

Safety briefing on use of equipment given before being allowed to use the tool.

Leader to supervise as appropriate.

Unauthorised use of equipment

Who is at risk?

All

Controls

Participants will be briefed on how to put away equipment safely and how and when they should be using the equipment.

Keep equipment never be left unattended and should be locked away securely when the activities are not running.