



**District Camp**  
**Information Booklet**  
**Saturday 3<sup>rd</sup> to Monday 5<sup>th</sup> May 2025**  
**Skreens Park Activity Centre**

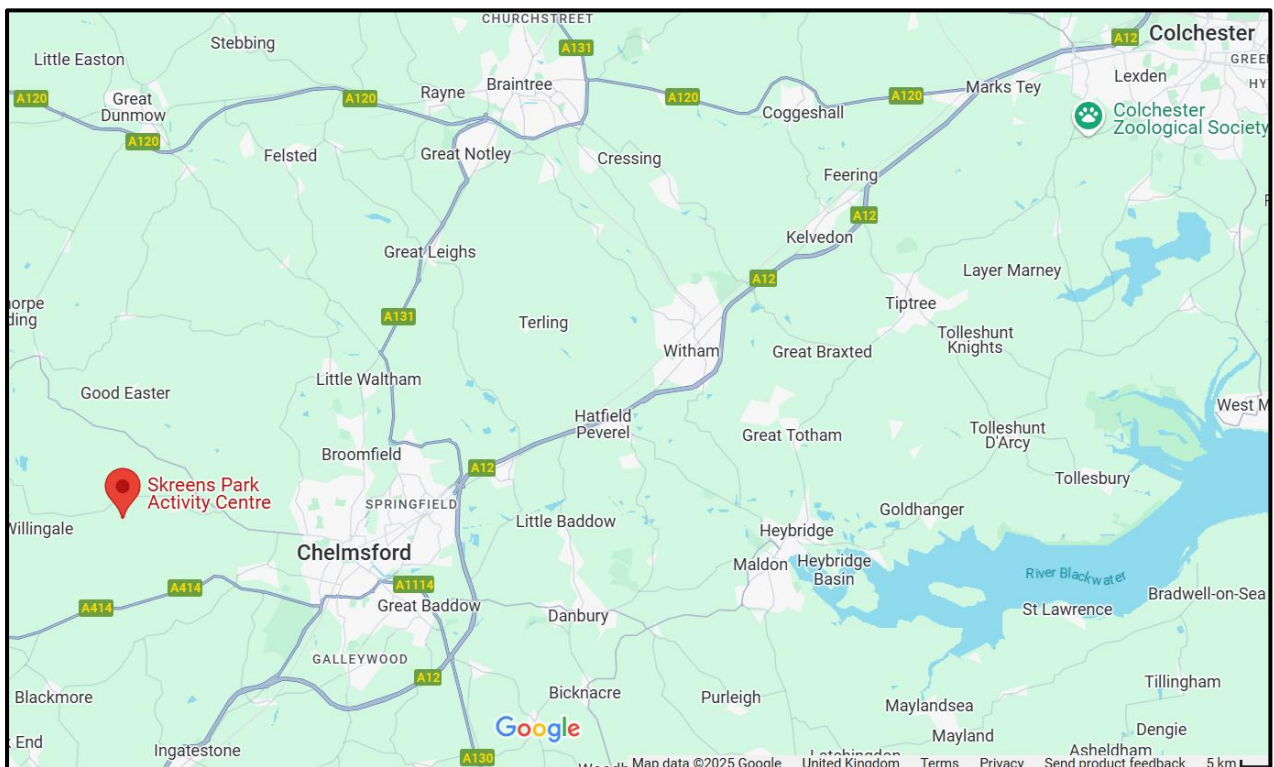


# Welcome to District Camp 2025

Please find enclosed within this booklet useful information for you to consider for attending District Camp 2025. If you have any queries about the contents of this pack or any other aspect of the camp, please get in contact as soon as possible.

## Venue Address

The address for Skreens Park Activity Centre is:  
Skreens Park Road,  
Roxwell,  
CM1 4NL



Please refer to **appendix one** for the map of the campsite.

## Build Days

**Thursday 1<sup>st</sup> May** - There will be a team arriving on site to start building the central areas. The marquee is also going up on this date.

Note: Group/Unit camping areas won't be ready on this date.

**Friday 2<sup>nd</sup> May** - Groups/Units are welcome to set up their camping areas. It is important that you let Adam know if you are visiting in the daytime on the Friday to set up.

## General Information

### Alcohol

All adults must familiarise themselves with the **Scouts 'Green Card'**, which sets out our policy on alcohol for all adults involved in Scouting. This policy is provided to give adults at District Camp, clear guidance and expectations on the subject of alcohol consumption by adults on camp.

### Animals

No animals are allowed to be brought onto the site with the exception of guide dogs or other certified support animals. Please discuss your requirements with the core team.

### Litter

It is expected that every group will remove all their belongings and litter at the end of the event. Please ensure that all young people are aware of the need to not drop litter around the site.

### Lost Property

The event team accepts no responsibility for the loss or damage of any personal or group property. Found property can be brought to the Camp Operations Room in the Leeman Building, from where it can be reclaimed.

### Safeguarding

The welfare of children and young people is our priority. Every adult should have a copy of the **Yellow Card Safeguarding Code of Conduct for Adults**. It is designed so you can keep it with you at all times during Scouting activities. All adults must adhere to this policy at all times.

### Smoking

For the purpose of this event, smoking includes the use of vape products. There is to be no smoking in buildings or marquees. Smoking whilst walking around will also not be allowed, nor will smoking in toilets or showers areas

### Visitors

All visitors must be pre-booked and will be required to sign-in when they arrive. Visitors must be met by their hosts. All visitors are the responsibility of the person who has booked them in.

### Tuck Shop

There is a tuck shop on site, which will open at designated times during the weekend.

## Roles & Responsibilities

Camp Leadership Team	
Camp Leader	Adam Thorpe
Deputy Camp Leader	Chas Chaston
Catering Lead	Celia Comber
Deputy Catering Lead	Duncan Frere
Programme Lead	Lee Hodgson
Transport Manager	Henry Slim
14 to 18 YL	Reece Summerhill
14 to 18 YL	Layla Drew
District Lead Volunteer	Alex Price

Camp Support Team	
Programme – Squirrels	Laura Driver
Programme – Beavers	Samantha Roland
Programme – Beavers	Jono Ogden
Photographer	Alan Comber
Front of House & PA	Chris Adams
Site Services	Andrew Knight
Site Services	Trevor Beecham

Coach Managers	
Coach A – Yellow	Jamie Churchyard
Coach B – Green	Mike Ward
Coach C – Blue	Becky Crossley
Coach D – Pink	Si Muddell
Coach E – Purple	Laura Hodson
Coach F – Silver	Laura Edwards
Coach G – White	Nancy Pearson
Coach H – Gold	Richard Grey

Medical Team	
First Aid Team Leader	Brian Roe
First Aider	Aubrey Webb
First Aider	John Millar
First Aider	Katy Ward
First Aider	Alan Cowie
First Aider	Saroj Gautam

Activity Team Leaders	
Air Rifles	Clive Chambers
Archery	Stuart Ross
Backwoods Cooking	Steve Burch
Bushcraft	Dave Clouter
Cave Bus	Lucas Robinson
	Alex Price
Circus Skills (external)	Steve Grainger
Communications	Rob Needs
Craft	Tina Vickers
Frisbee Golf	Janet Perry
Football	Robert Nunn
Giant Games	Mark Gravelius
Low Ropes	Michael Tomlin
Orienteering	Mike Ward
Pedal Carts	Alex Moore
Tomahawks	Warwick Atkinson
Water	Jo Saagi
Water Rockets	Gerald Woods
Wheelchair Course	Leo Barker

Catering Team	
Team Members	Susie Williams
	Laura White
	Alison Chester
	Robert Nunn
	Stuart Sands
	Owen Frere
	Andy Pringle
	Bobbie Sands
	Carole Brown
	Karen Pringle
	Louise Fosdick
	Michelle Higgins
	Nick Langridge
	Tanya Beaney
	Evie Barker
Samantha Tanner	

Activity Team Members	
Air Rifles	Billy Brooks
	Ryan Swain
	Dan Catchpole
	Helena Keighley
	Dean Keighley
Archery	Daniel Turner
	Mike Walls
	Josh Beavis
	Steve Swain
	Toby Murrill
	Ian Wynn
	Kim Nightingale
Beaver Archery	Emma Pitcher
Backwoods Cooking	Andy Jordan-Hawes
	Kate Azerbazi
	Mike Cruikshanks
	Jamie Churchyard
	Matthew Burch
	Jason Collins
	Bushcraft
Peter Runnacles	
Ben Ellis-Harding	
Richard Downing	
Craft Team	Keith Glenn
	Julia Oldaker
	Joan Gibson
	Diane Smith
	Chris Warren
	Alex Warren
	Andy Carlisle
	Liz Stevens
Tomahawks	Henry Slim
Water Rockets	Steve Fosdick
	Tony Gibbs

Activity Team Members	
Water	Karl Saagi
	Benjamin Dine
	Jonathan Douse
	Jez Robinson
	Chris Perry
	Brad Tooke
	Ian Horsley
	Noo Tooke
	Si Owen

Activity Rota Team	
Team Members	Emma Royall
	Adam Rootes
	John Whitehead
	Mathew Parker
	Balkees Jones
	Richard Walling
	Will Todd
	James Potter
	Neil George
	Stephen Ryan
	Adam Issett
	James Klug
	Maggie Ulph
	Ricardo Romero
	Richard Grey
	Claire Owen
	Tony Mott
	Darren Miller
	Fleur Alborough

Activity Float/Support Team	
Team Members	Charlotte Farrow-Beales
	Fleur Alborough
	Thomas Hassler
	Salah Ahmed
	Chris Shields
	Charles Coulson-Parker
	David Nessling
	Claire Clark
	Daire Shields

<b>Squirrel &amp; Beaver Programme Team</b>	
<b>Team Members</b>	Tracy Nobbs
	Chloe Turner
	Izzy Stewart
	Kun (Maggie) Du
	Mars El-Brogy
	Katie Ball
	Libby Sutton
	Melanie Clack
	Paul Clack
	Sarah Drew
	Claire Codling
	Sam Golding
	Emma Cater
	Clare Dine
	Jon Hall
	Katherine Creamer
	Simone McAuley
	Claire Newby
	Laura Keer
	Annabel Bradley
Zoe Ward	
Katie Wrenn	

<b>Squirrel Parents</b>	
	Gavin Ball
	Andrew Goodchild
	James Jin
	Thomas Herbert
	Chris Humphrey
	Darren Bond
	Laura Hodson
	Lottie Ward
	Wei Luo
	Ford Crittenden
	Daisy Greenwell
	Joe Ryrie
	Tony Wilby
	Izzy Smales

<b>Group Supervisors</b>	
<b>1<sup>st</sup> Deben Valley</b>	Anna Goymer
	Emma Cochrane
<b>1<sup>st</sup> Kesgrave</b>	Hayley Punchard
<b>1<sup>st</sup> Woodbridge</b>	Nancy Pearson
<b>1<sup>st</sup> Framlingham</b>	Rebecca Crossley

# Transport Information

## Kit List

The space on the coach for luggage is very restricted. We are asking that only one holdall per person. This includes all sleeping kit and tents (for leaders bringing those). There is a strict one bag policy in place. Groups may want to transport leader tents etc beforehand in a trailer or other transport to save space.

## Transport Hub Locations

### Thomas Mills High School

- 1<sup>st</sup> Framlingham
- 1<sup>st</sup> Deben Valley

### Kesgrave Scout Hall/Community Centre

- 1<sup>st</sup> Kesgrave
- 1<sup>st</sup> Westerfield
- 1<sup>st</sup> Grundisburgh
- 1<sup>st</sup> Otley

### Martlesham Community Centre

- 1<sup>st</sup> Martlesham
- 1<sup>st</sup> Saxmundham

### Leiston Leisure Centre

- 1<sup>st</sup> Leiston
- 1<sup>st</sup> Rendlesham

### Farlingaye High School (Bus Park)

- 1<sup>st</sup> Woodbridge
- 5<sup>th</sup> Woodbridge

## Luggage Label Colours



## Arrival at Transport Hub

Upon arriving for registration, you will be assigned a coloured luggage tag, this will designate the bus you and your kit are to travel on to and from camp. You will have a coach manager who will be your designated contact for transport and ensure your travel to and from site goes smoothly.

## No Planned Stops

Please note that there will be no planned stops during the journey other than those coaches with two pickup locations. Therefore, it's important that everyone uses the toilet before departure to ensure a smooth ride.

## Arrivals Day Timetable

Coach Colour	Group	Registration Time	Departure Time	Arrival at Camp
Yellow	1 <sup>st</sup> Leiston	08:15	09:00	10:45
	1 <sup>st</sup> Rendlesham	08:15	09:00	10:45
Green	1 <sup>st</sup> Saxmundham	08:45	09:30	10:45
	1 <sup>st</sup> Martlesham	08:45	09:30	10:45
Blue	1 <sup>st</sup> Framlingham	08:15	09:00	10:30
	1 <sup>st</sup> Deben Valley	08:15	09:00	10:30
Pink/Purple/Silver	1 <sup>st</sup> Kesgrave	08:45	09:30	10:30
	1 <sup>st</sup> Westerfield	08:45	09:30	10:30
	1 <sup>st</sup> Grundisburgh	08:45	09:30	10:30
	1 <sup>st</sup> Otley Scouts	08:45	09:30	10:30
White/Gold	1 <sup>st</sup> Woodbridge	08:45	09:30	10:45
	5 <sup>th</sup> Woodbridge	08:45	09:30	10:45

### Arrival at Skreens Park

When you arrive at camp you will remain on the coach whilst the coach manager reads you out some rules, describes the layout of camp and coordinates with the camp staff to organise an orderly departure. You will not need to take your kit to your camp location as this will be done for you. Upon leaving the bus each member will be issued a coloured wristband to be worn throughout the entire camp. This identifies members and also helps identify those for example who can't have photographs taken.

### Coach Managers

Coach Managers will be responsible for everyone on the bus, including ensuring that everyone is present before the bus leaves and reading out the rules and locations around site to orientate people when they arrive at camp. Health forms for the coach members will be given to the coach manager for if they need to use them should something happen throughout the trip. The coach manager will be in contact with the transport manager (Henry Slim) should any questions or problems occur during the transport to and from camp.

## Departures Day Timetable

Coach	Group	Departure Time	Arrival at Home
Yellow	1 <sup>st</sup> Leiston	14:00	15:30
	1 <sup>st</sup> Rendlesham	14:00	15:30
Green	1 <sup>st</sup> Saxmundham	14:00	15:15
	1 <sup>st</sup> Martlesham	14:00	15:15
Blue	1 <sup>st</sup> Framlingham	14:00	15:30
	1 <sup>st</sup> Deben Valley	14:00	15:30
Pink/Purple/Silver	1 <sup>st</sup> Kesgrave	14:00	15:00
	1 <sup>st</sup> Westerfield	14:00	15:00
	1 <sup>st</sup> Grundisburgh	14:00	15:00
	1 <sup>st</sup> Otley Scouts	14:00	15:00
White/Gold	1 <sup>st</sup> Woodbridge	14:00	15:15
	5 <sup>th</sup> Woodbridge	14:00	15:15

### Departure from Skreens Park

On preparing to depart from camp your bag will need to be put in the designated zone for the coloured bus. This will be taken for you and loaded onto the coach for your destination. You will at the time of departure from camp be needed to go to your coloured coach, the coach manager will make sure everyone is onboard and ready to depart. As with traveling to site it would be advisable that coach passengers go to the toilet before setting off as the coach will not stop for toilet breaks.

## Registration & Wristbands

For anyone not arriving by coach, on arrival at site you will need to visit the **Camp Operations Room** to sign in and collect your wristband. The room can be found in the Leeman building. If any adults or young people are leaving site at any time, they will need to sign out at the Camp Operations Room.

### Wristband Colours

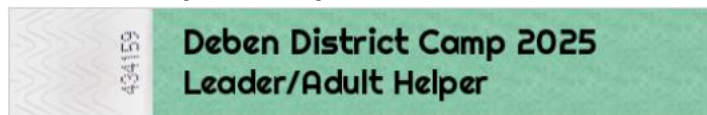
Young Person – Neon Orange



Explorers/Young Leaders – Neon Green



Leaders/Helpers – Aqua



Day Visitors – Stripped Yellow



Medical Conditions & Dietary Needs – Red



### NAN Forms, Permit Holders & InTouch

An individual Nights Away Notification (NAN) form is to be completed by all groups/units individually prior to camp and submitted in accordance with standard District protocol. The only amendment to standard District protocol for this camp is that all NAN forms must be submitted at least **2 weeks** ahead of the camp due to the number which will need processing. All groups should identify an appropriate permit holder with a valid campsite nights away permit listed on the membership system.

Each group/unit must provide a designated person to be your InTouch contact who will act as the contact to parents/carers in the event of an issue or emergency. Their details should be listed on your NAN Form.

<b>Camp Programme</b>	
<b>Friday 2<sup>nd</sup> May</b>	
Leaders Briefing	20:00
<b>Saturday 3<sup>rd</sup> May</b>	
Coach Arrival	11:00
Pitching Tents	11:00 – 12:00
Opening Ceremony	12:00 – 12:30
Lunch	12:30 – 14:00
Activity Slot 1	14:00 – 15:30
Break	15:30 – 16:00
Activity Slot 2	16:00 – 17:30
Transition & Pack Away Activities	17:30 – 18:00
Dinner	18:00 – 19:00
Evening Activities	19:00 – 20:30
Back to Group Areas	20:30 – 22:30
Camp Quiet	22:30
<b>Sunday 4<sup>th</sup> May</b>	
Breakfast	08:00 – 09:00
Activity Slot 3	09:00 – 10:30
Break	10:30 – 11:00
Activity Slot 4	11:00 – 12:30
Lunch	12:30 – 13:30
Activity Slot 5	13:30 – 15:00
Break	15:00 – 15:30
Activity Slot 6	15:30 – 17:00
Transition & Pack Away Activities	17:00 – 17:30
Dinner	17:30 – 18:30
Evening Activities	18:30 – 19:30
Campfire	19:30 – 20:30
Back to Group Areas	20:30 – 22:00
Camp Quiet	22:30
<b>Monday 5<sup>th</sup> May</b>	
Breakfast	08:30 – 09:30
Tents Down & Packing	09:30 – 11:00
VE Day Street Party	11:00 – 13:00 (including lunch)
Closing Ceremony	13:00 – 13:30
Prepare for Departure	13:30 – 14:00
Coaches Depart	14:00

## Sectional Programme Activities

### Squirrel & Beaver Activities:

- Archery
- Cave Bus
- Backwoods Cooking
- Crafts
- Giant Games
- Pioneering.

*This section will have a custom programme which will go around in small groups with leaders and adult helpers.*

### Cub, Scout, Explorer Activities:

- Air Rifles
- Archery
- Backwoods Cooking
- Bushcraft
- Cave Bus
- Circus Skills
- Climbing
- Communication
- Craft
- Crate Staking
- Games – Football
- Games – Frisbee Golf
- Games – Giant Games
- Gladiator Challenge
- Low Ropes
- Orienteering
- Parachute Jump
- Pedal Carts
- Tomahawks
- Water Activities (timetabled)
- Water Rockets
- Wheelchair Course
- Wobbly Ladder

*These sections will be free to transition around the activities freely. There will be adults available to support with the safe transition around the site. They can choose the activities they wish.*

**Risk Assessments have been completed for all activities taking place, copies will be available on each activity base.**

### Permission to Shoot Forms – Cubs, Scouts, Explorers ONLY

All Young People under the age of 18 must complete a permission to shoot form ahead of the event to take part in rifle shooting. The form has been made part of the health form and sent out to all groups/units.

Please note that no blank forms will be available on site during the event.

**No permission = no shooting!**

## Squirrel & Beaver Rota Information:

	Group 1	Group 2	Group 3	Group 4	Group 5	Group 6
Group	1 <sup>st</sup> Kesgrave 1 <sup>st</sup> Leiston	1 <sup>st</sup> Kesgrave 1 <sup>st</sup> Rendlesham	5th Woodbridge	5th Woodbridge	1st Woodbridge 5th Woodbridge 1 <sup>st</sup> Saxmundham	1 <sup>st</sup> Martlesham 1 <sup>st</sup> Otley 1 <sup>st</sup> Grundisburgh 1 <sup>st</sup> Deben Valley
Lead	Paul Clack (KSG)	Katie Ball (KSG)	Katie Wrenn (5WSS)	Annabel Bradley (5WSS)	Jon Hall (1WSG)	Claire Codling (Mart)
Helpers	Mel Clack (KSG) Matt Clack (KSG) Mars El-Brogy (KSG) Laura Hodson (KSG)	Libby Sutton (KSG) Sarah Drew (KSG) Grace Nash (Rend) Darren Bond (KSG)	Pip Calver (5WSS) Zoe Ward (5WSS) Simone McAuley (5WSS)	Claire Newby (5WSS) John Hayward (5WSS)	Freya Durrant (Sax) Laura Keer (5WSS) Katherine Creamer (1WSG)	Sam Golding (Mart) Chloe Turner (Grund) Clare Dine (Otley)

		<b>District Camp 2025</b>					
		<b>Squirrels &amp; Beavers Activities and Rotations</b>					
Day	Slot	Group 1	Group 2	Group 3	Group 4	Group 5	Group 6
Saturday	Activity Slot 1 14:00—15:30	Cave Bus	Pioneering	Backwoods Cooking	Games	Archery	Crafts
	15:30—16:00	Refreshment Break					
Sunday	Activity Slot 2 16:00-17:30	Crafts	Cave Bus	Pioneering	Backwoods Cooking	Games	Archery
	Activity Slot 3 09:00—10:30	Archery	Crafts	Cave Bus	Pioneering	Backwoods Cooking	Games
	10:30—11:00	Refreshment Break					
	Activity Slot 4 11:00-12:30	Games	Archery	Crafts	Cave Bus	Pioneering	Backwoods Cooking
	12:30-13:30	Lunch					
	Activity Slot 5 13:30-15:00	Backwoods Cooking	Games	Archery	Crafts	Cave Bus	Pioneering
	15:00-15:30	Refreshment Break					
	Activity Slot 6 15:30-17:00	Pioneering	Backwoods Cooking	Games	Archery	Crafts	Cave Bus
	17:30—18:30	Dinner					

## Water Activities Information

Water Programme will be limited to the Cubs, Scouts, Explorers and Young Leaders. Squirrels and Beavers will **not** be taking take this activity due to age, ability and PFDs available.

Cubs, Scouts, and Explorers will be allocated an activity based on their ability and capacity. They won't be able to do all of the water activities. We will do our best to accommodate their activity preferences, but this **can't be guaranteed**.

Three activities available:

- Kayaks
- Stand Up Paddle Boards (SUPs)
- Canoes

Additional Information:

- This will be a ticketed activity for an hour due to capacity. Time slots are below.
- Young People to be allocated a slot in scout groups. Timetable to be published at the event.
- The slots will consist of Cubs and Scouts to spread the demand for PFDs across the group.
- Young People **must** be ready for the start of their slot – e.g. changed into wet gear.
- **Must** be able to swim 50 m+ unaided to take part in this activity. The Health Form will capture this information.

### Timings and Groups per Slot:

Activity Slots	Time	Groups
Water Slot 1	Sat 14:00 - 15:00	5 <sup>th</sup> Woodbridge
Water Slot 2	Sat 15:00 - 16:00	1 <sup>st</sup> Woodbridge, 5 <sup>th</sup> Woodbridge
Water Slot 3	Sat 16:00 - 17:00	1 <sup>st</sup> Grundisburgh, 1 <sup>st</sup> Westerfield, 1 <sup>st</sup> Woodbridge
Water Slot 4	Sun 09:30 - 10:30	1 <sup>st</sup> Kesgrave
Water Slot 5	Sun 10:30 - 11:30	1 <sup>st</sup> Kesgrave, 1 <sup>st</sup> Saxmundham
Water Slot 6	Sun 11:30 - 12:30	1 <sup>st</sup> Leiston, 1 <sup>st</sup> Martlesham, 1 <sup>st</sup> Framlingham
Water Slot 7	Sun 13:30 - 14:30	1 <sup>st</sup> Leiston, 1 <sup>st</sup> Martlesham, 1 <sup>st</sup> Framlingham
Water Slot 8	Sun 14:30 - 15:30	1 <sup>st</sup> Deben Valley, 1 <sup>st</sup> Otley
Water Slot 9	Sun 15:30 - 16:30	Explorers and Scouts 14+

## Central Catering Information

To help with the efficient running of the central catering please find below a set about the way we would like to try and make the system work. The idea is to use a cafeteria style approach.

1. Please divide your Group into small units (i.e. 6/8 people who can easily sit around one table). Allocate a leader/adult to each unit and ensure that they are aware of any allergies/special diets or simply fussy eaters (The idea here is that each unit can come to the marquee when they are ready and not wait for the whole group to be ready in terms of washing hands/ getting dressed/ returning from activities. This will also help the serving in the kitchen as it will spread the arrivals rather than everyone arriving at once and it will help leaders to do a roll call and ensure that no-one is missing).
2. Eating kit which should comprise a mug, bowl, plate and cutlery in a drawstring bag should be brought to the marquee for the first meal. When it has been washed up it can be kept in a box on your table, rather than needing to take it backwards and forwards to your personal tents. There will be a small amount of eating kit available for the inevitable lost items or breakages.
3. When each unit is ready for a meal make your way to the marquee. The unit should be accompanied and supervised by the leader/adult at all times.
4. Find your table and set out your eating kit.
5. Hot drinks will be available at the serving area (from 8am – 10pm) and there will be squash and water available from the large insulated squash urns. Adults are reminded to take care with hot drinks in terms of spillages etc and to supervise any young people making hot drinks.
6. Set out your kit and either
  - a. wait to be served your meal – e.g. cereal and milk will be provided at tables to prevent too much carrying of food, or
  - b. bring the appropriate bowl/plate etc to the serving points and send any special diet people to the vegetarian/special diets point. The unit leader is responsible for seeing that the members eat properly not the kitchen staff.
7. Condiments such as ketchup, salt and pepper will be supplied on each run of tables.
8. Return to the serving points for the second course as appropriate.
9. Scrape waste food into the buckets provided and then clear your table and wipe over if necessary (with cloths and cleaner provided). Then take all your eating kit to the washing up area. We will use a dual bowl method of washing up with a “dirty” bowl to clean the worst off and then a “clean” bowl to complete the wash in order to conserve water.
10. I am assuming that most will refill water bottles and use them during the day and will only need cups for hot drinks.

## Camp Menu

<b>Friday (Supper for adults)</b>		
Fajitas		
Chocolate Crunch/custard/fruit		
Hot chocolate/ squash/tea/coffee		
<b>Saturday Breakfast</b>	<b>Sunday Breakfast</b>	<b>Monday Breakfast</b>
Cereal (Frosties/Coco Pops/Weetabix)	Cereal (Frosties/Coco Pops/Weetabix)	Cereal (Frosties/Coco Pops/Weetabix)
Porridge	Porridge	Porridge
Bacon/Eggs	Bacon Sandwich	Sausage & Beans
Bread & Jam	Bread & Jam	Bread & Jam
Squash/tea/coffee	Squash/tea/coffee	Squash/tea/coffee
<b>Saturday Break (AM)</b>	<b>Sunday Break (AM)</b>	<b>Monday Break (AM)</b>
Cake/Fruit	Cake/Fruit	Cake/Fruit
Squash/tea/coffee	Squash/tea/coffee	Squash/tea/coffee
<b>Saturday Lunch</b>	<b>Sunday Lunch</b>	<b>Monday Lunch</b>
Sandwiches/Wraps (Ham, Jam, Tuna, Cheese)	Sandwiches/Wraps (Ham, Jam, Tuna, Cheese) Quesedillas (Pepperoni, Tuna, Ham)	Sandwiches/Wraps (Ham, Jam, Tuna, Cheese)
Pickles/ketchups/marmite	Pickles/ketchups/marmite	Pickles/ketchups/marmite
Crisps	Crisps	Crisps
Chocolate bar/cake	Chocolate bar/cake	Chocolate bar/cake
Fruit	Fruit	Fruit
<b>Saturday Break (PM)</b>	<b>Sunday Break (PM)</b>	
Cake/fruit	Cake/fruit	
Squash/tea/coffee	Squash/tea/coffee	
<b>Saturday Evening Meal</b>	<b>Sunday Evening Meal</b>	
Burger and Sausage in a roll	Bolognaise (inc veg)	
Salads	Pasta	
Ice cream/Eton Mess	Chocolate Fudge Cake/Cream	
<b>Saturday Supper</b>	<b>Supper</b>	
biscuits/fruit	biscuits/fruit	
Hot chocolate/ squash/tea/coffee	Hot chocolate/ squash/tea/coffee	

# Health & Safety Information

## First Aid Arrangements

Each Group/Units is expected to have their own First Aider and First Aid kit. Should further medical assistance be needed then the Central Medical Team can be contacted, who will be identifiable in **Green Hi-Vis Vests**. There will be trained medical staff to provide emergency support.

The Medical Team are based in the Leeman building and will be available from **08:00 until 17:00 daily**. For out-of-hours care, please refer to the Group/Unit Leader. If urgent medical assistance is needed out-of-hours, please alert the first aid team.

In severe medical emergencies, do not move injured person(s) and provide as much information as possible when calling (location, number of people, injury types, etc.).

1. Contact First Aid on Radio **Channel 1**
2. State the emergency.
3. Give precise location of the casualty.
4. Stay with the patient until help arrives.
5. Help with crowd control if needed.

## Missing Person(s)

Everyone involved with the District Camp (including Visitors) are given a wristband. They are different colours depending on their role. Anyone without one will be challenged.

If anyone is missing, this will be reported to the Camp Leadership Team who will be able to help co-ordinate the response. The Camp Operation Room has a record of all those who are currently on/off site. They also have a separate list for Visitors.

## Weather

The Camp Leadership Team will monitor the weather forecast throughout the event. If the weather becomes extreme the event may be closed. Please see below for more information on if this happens. Group/Unit Leaders are to ensure that young people are supported to wear the appropriate clothing/protection according to weather conditions.

Activities will continue in minor weather e.g. Light rain fall, however all activities will be monitored and stopped/changed where necessary. All activities are risk assessed and Activity Leads will undertake a dynamic risk assessment if the weather changes. The Main Marque will be used as a dry inside space for activities. All activities will be provided with shelter.

## Heat Protection

Serious sunburn can make people very sick and cause permanent skin damage, which can result in skin cancer. Everyone is advised to cover all sensitive areas such as your nose, lips, face, ears, neck, backs of knees, arms, and any other areas not protected by clothing. Shaded areas are provided around the site.

## Hand Washing

Everyone is encouraged to wash their hands often. Most diseases are spread by touching dirty hands to food, cuts, eyes, nose, and/or mouth. Hand sanitizer is a great short-term option but is not a replacement for soap and water. Hands should be washed:

- Before food preparation and meals
- After using the toilet
- After contact with a person who is not feeling well
- When hands are obviously dirty

## Radios

For a 'Major Incident' all users will use **Channel 8**.

As an alternative method of communicating WhatsApp groups are established for certain areas of the camp. Group/Units may also have their own. For normal camp management all users will be on the channels as follows

Channel	Call Sign Users
8	Camp Leader, Deputy Camp Leader, Programme Lead, Activity Leaders, Camp Operations Room.
1	First Aid Team
2	Site Services

## Gas Leak

- Evacuated all personnel away from affected area.
- Ensure that all naked flames are extinguished (where safe to do so).
- If possible isolate gas supply
- Inform the Site Services on **Channel 2** once at a safe distance from the source *(aware that the use of a radio or a mobile phone may ignite the gas).*

## Press

In the event of any incident at camp, people must NOT talk to the press or other members of the public about the incident. They must refer them to the Camp Leadership Team who in turn will refer them to The Scout Association media team. They have a number of pre-prepared statements

## Site-Wide Emergencies

[Please refer to the Skreens Park Activity Centre's Emergency and Major Incident Plan for more information.](#)

Upon identifying a serious incident on site such as a fire etc on site, the following procedure is to be

1. Call the Duty Manager.
2. Give as much detail as possible, including location.
3. The Duty Manager will then liaise with the Camp Leadership Team.

## Fire

Open fires of any kind are strictly prohibited in camping areas. Only fires are allowed in authorized areas of the site (Bushcraft and Campfire).

**In case of fire, evacuate the area and call for help. If there is a fire alert, you will hear three air horn blasts.**

### Everyone should:

- Immediately assemble at Muster Point.
- Group/Unit Leaders to check registers and report to Camp Leadership Team
- Await further instructions.
- Remain calm.

## Early Closure

**Reasons for closure are, but not limited to:** Bad Weather, Major Incident, or Illness Outbreak.

If there is a decision to close the camp early, this will be communicated by the Camp Leadership Team.

### Group/Unit Leaders will:

- Contact their InTouch to inform them of the decision. Where possible parents/carers are to be requested to liaise locally and ensure a minimum number of cars are dispatched to the site.
- Help to manage communications with parents/carers and other leaders within the group.
- Ensure that all Young People are signed out.
- Report to the Camp Leadership Team once all Young People have left Camp.

## Evacuation Plan

Due to the size and nature of the site, an immediate evacuation full site will never be required. However, the site can be evacuated in a timely manner by moving people to a predetermined location and then gradually move people offsite where necessary.

# Camp Structure

